



# Essex Primary School Starting Reception

## **Essex Primary School**

Sheridan Road, Manor Park, London E12 6QX

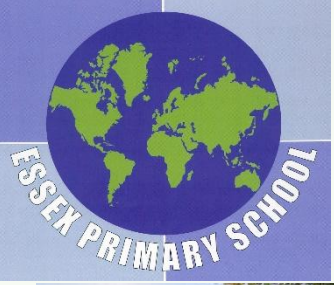
**Tel: 020 8472 0322 Fax: 020 8471 0857**

[www.essex.newham.sch.uk](http://www.essex.newham.sch.uk)

Email: [info@essex.newham.sch.uk](mailto:info@essex.newham.sch.uk)

**Executive Head Teacher: Mrs Cecilia Mojzes**

**Associate Head Teacher: Mrs Amber Ilyas**



# Welcome to our Outstanding school

Attendance, Attention and Achievement

Attendance, Attention and Achievement



Children come to Essex Primary School to be happy and successful. At Essex Primary, we provide a broad, balanced and in-depth, engaging learning experience. Our diverse and dynamic curriculum is designed to challenge children, fostering curiosity and independence as they explore vast opportunities.

Everyone valued, Everyone challenged, Everyone achieving



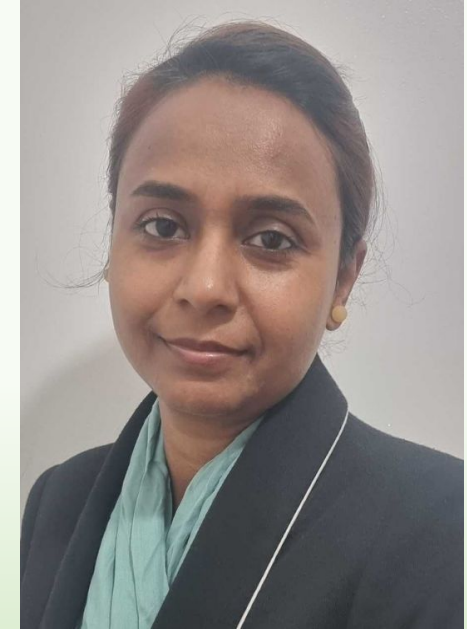
**Mrs Mojzes**  
**Executive Head Teacher**



**Mrs Ilyas**  
**Associate Head Teacher**

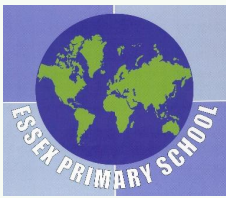


**Ms Davis**  
**Deputy Head Teacher**  
**(Designated [Safeguarding](#)**  
**Lead/SENDCO)**



**Mrs Shaikh**  
**Assistant Head Teacher**  
**EYFS**

# Reception Team



**Mrs Tasnim  
Vaquita Class**



**Ms Roudh  
Penguin Class**



**Mrs Shaikh  
Turtle Class**



# Early Years Foundation Stage

## How do we learn in Reception?

- Playing and Exploring
- Active Learning
- Creating and Thinking Critically



## The EYFS Curriculum

In Reception, our children follow the Early Years Foundation Stage Framework (EYFS). This curriculum is based upon four themes and principles in 'Development Matters.'

### **The Unique Child - Positive Relationships - Enabling Environments**

**- Learning and Development** The curriculum is broken down into 7 areas of learning.

#### The prime areas include;

**Communication and language**

**Personal, social and emotional development**

**Physical Development.**

#### The specific areas include;

**Literacy**

**Maths**

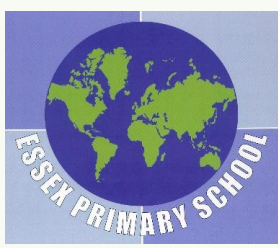
**Understanding the world**

**Expressive arts and design**



Throughout the year, we plan and deliver an engaging curriculum that supports your child's development in all these areas. At the end of the year, we assess against the Early Learning Goals, acknowledging your crucial role in your child's education.

# Observations and Assessment



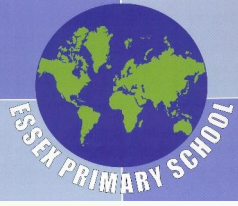
## **Baseline Assessment**

Children in Reception are assessed according to the government guidelines.

- They do not sit tests but are observed doing various tasks.
- Staff observe children in a range of activities. These observations help us to understand your child and provide for their next steps.
- We use this information to carefully plan the learning activities offered during the focus activities and environment.
- Parents will receive a written report on their child's achievement at the end of the academic year.



# Parental Involvement



**Independence** – it’s empowering to see your child grow and become more independent. Encourage them to dress themselves and use the toilet on their own. This fosters their self-confidence and self reliance, preparing them for the future.

**Using a knife and fork** - ensure your child can use a knife and fork independently.

**Talking and Responding:** Share the joy of your child's language development by engaging in activities like talking, reading stories, and singing songs together. Remember, home language is important.

**Play** with your child and show them how to share.

**Get active— It is important to** encourage your child to walk and use bikes/trikes/skipping ropes/balls to throw and catch. This not only promotes physical health but also instills a love for outdoor activities. You are setting a foundation of a healthy lifestyle.

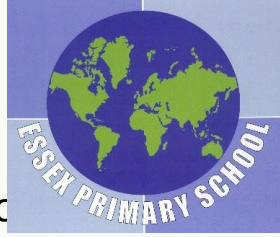
**Follow simple instructions** — say simple instructions to your child and encourage them to get things.... Please can you get me.....?

- Recognising their name and Writing their name using lowercase letters
- Number recognition and counting to 20
- Hold a pencil, paintbrush and scissors correctly
- Speak in full sentences





# Starting School



Naturally, the first few days at school away from parents can be unsettling and sometimes difficult for pupils. Through this process, our staff will be on hand to support you in this transition and help your child settle quickly and smoothly into the school's life. To support this process, Reception children will attend school for half a day during the first week.

Dates	Event	Details
5th July	Transition Day	Children will meet their new teacher. Children who attend the Nursery will be taken to their new Reception Classes. All children, including those not currently attending Essex Primary, are warmly invited to the morning session from 9:15 am to 11:45 am, ensuring a smooth and inclusive transition for everyone.
4th September to 6th September	Reception Classes ½ day  AM: 8:45am to 12:00 PM: 1pm to 3:30pm	Children only attend school for half a day: AM Nursery Children – attend Reception in the morning PM Nursery Children – attend Reception in the afternoon Children who did not attend Essex Primary Nursery should attend Reception each morning.
9th September	Regular Reception routines begin on <b><u>9th September.</u></b> Your child's full-day attendance is from <b><u>8:45 am to 3:30 pm.</u></b>	All children must attend Reception for the whole day from 8:45 am to 3:30 pm.

All Reception children will come through the Ruskin Road gates.



## **Coming to Reception,**

When your child comes to Reception please ensure they are brought to school and collected by someone the child knows well. (They must be over 14 years old). Stay with your child until the gates are opened and the staff have welcomed them. It is not safe for any child to be left alone for even a few minutes. Parents are not allowed into the classrooms at the start of the day.

Please tell a member of staff if someone other than the child's parent/carer is collecting them or your child will not be allowed to go home with them.

If you are going to be late collecting your child, please telephone the school on **020 8472 0322.**

Children are not allowed to use any equipment unless they are supervised by a member of the Essex Primary team.

You must join the school ping. (When you come on 5<sup>th</sup>, if you don't have it, please take your ping details)

### **For the safety of the children:**

- Do not drop off or pick up children in the middle of the road or park on the zigzag lines outside the school.
- We ask that nobody uses their mobile phone whilst on the school premises.
- The school is a nut-free site, and we have several children with allergies.

### **First Aid**

If your child has an accident or becomes unwell, a qualified first aider will administer first aid. If the accident is serious, we will contact you immediately.

**We must have an up-to-date address and telephone number to contact you quickly and an emergency second contact if you are unavailable.**

## **Attendance**

**At Essex, we monitor the attendance of all pupils in conjunction Attendance Management Service. Should attendance fall below 95%, procedures are in place to ensure absence levels are improved.**

## **Illness and Extended Holidays**

If your child is ill and is unable to attend school, please phone 0208 472 0322 to inform the school as soon as possible. **Under no circumstances are holidays authorised during term time.** Newham may choose to fine family taking unauthorised holidays during term time.

It is important that we know if children are suffering from chickenpox, mumps, covid or any contagious illness immediately. Head lice are common and easily treated. Ask the chemist, Health Visitor, or a member of staff for advice.

## **Illness and Medication During School Hours**

If your child becomes ill or injured during the school day and is not well enough to stay in class, we will call you to pick your child up. **It is necessary to have updated emergency contact numbers on file** in the Main Office in case no one can be contacted at home. Your child's safety and well-being are our utmost concern.

Pupils with asthma should bring in an inhaler and spacer prescribed by their doctor to school each day. Parents will have to meet with the welfare assistant in order to complete a medical information form as well as to hand over a spare inhaler to the class teacher to be kept in the child's classroom at all times.

## **Behaviour Management**

Children are treated as individuals. All staff follow the same guidelines defined in the school's Behaviour Policy. Should a child exhibit challenging behaviour, staff will talk to you about strategies and routines that may help. Children respond best to consistency, which involves all adults responsible for their care. We may devise a programme with you to follow and help meet your child's needs.

## **Safeguarding**

We are obligated by law to follow up with parents and carers if any marks are found on a child. Similarly, any disclosure that a child makes at school needs to be followed-up. We may have to refer any disclosures or marks to Social Services.

## **Who Do I contact if....?**

We understand that sometimes you need to know who is the best contact for specific questions within the school. In the first instance please discuss any concerns with the class teacher, then Year Head, the Deputy Head Teacher and finally the Executive Head Teacher. If you are still dissatisfied then the complaints procedure is available on the school's website should you require it.

[www.essex.newham.sch.uk](http://www.essex.newham.sch.uk)



## Milk and Snacks

Children in the Foundation Stage are provided with milk and a piece of fruit each day. All children have access to drinking water. They may also bring a bottle of water to school, which must be clearly labelled.



## Birthdays

Within the classroom, teachers will acknowledge children's birthdays. Unfortunately due to allergies and health and safety reasons **we are unable to accept any food or toys**. No party bags, cakes, sweets or biscuits will be allowed.

## Lunchtimes

All Reception pupils are entitled to free school meals. All meat will be Halal. No beef is served. All pupils will be encouraged to try new and unfamiliar foods but will not be forced to finish the contents of their plate.

We want all children to eat school meals. Please help your child to make choices by discussing the menu with them. Menus can be found on the school website. If there is a particular reason why you want your child to bring their lunch, please inform the school. All lunch and break times will be supervised by a member of staff.

Reception pupils will be seated together in the hall, supervised by our staff. Children will be expected to use a set of cutlery.

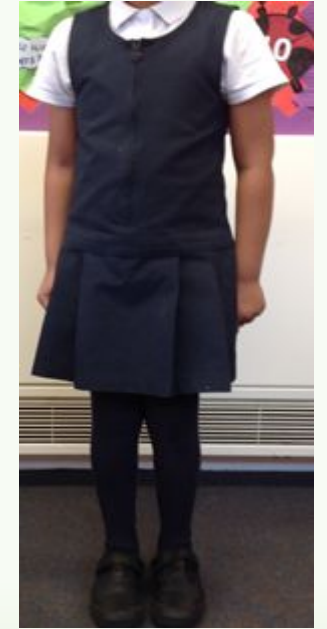


## School Uniform

Children should come to school dressed in their school uniform:

- Dark-coloured shoes (black or blue)
- Dark blue trousers or skirt
- White shirt or blouse
- Dark blue jumpers, cardigan or sweatshirt with a school logo

The school uniform, PE kit and book bag can be purchased from the **Ian Howard Shop in Eastham.**



PE kit

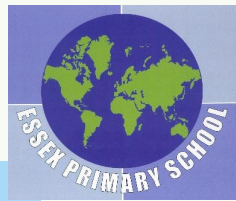
Reception children are expected to wear PE kits during PE lessons. **Please mark all clothing items clearly with your child's name.** Children are not allowed to wear any jewellery for Health and Safety reasons.

Book bags must be brought to school daily with your child's reading book and diary.

The school uniform and book bag can be bought from the uniform shop.  
(Ian Howard)



To keep up to date with what is happening at Essex, visit our website - [www.essex.newham.sch.uk](http://www.essex.newham.sch.uk)



The screenshot shows the website header for Essex Primary School. On the left is the school's logo, a globe with the text 'Essex Primary School' around it. The main title 'ESSEX PRIMARY SCHOOL' is centered, with the motto 'Attendance, Attention and Achievement' below it. On the right, contact information is listed: Sheridan Road, London E12 6QX; phone numbers 020 8472 0322 and 020 8471 0857; and email info@essex.newham.sch.uk. A navigation menu includes Home, About Us, Parents, Learning, ASD Resourced Provision, Educational Visits and Events, and EYFS. The main banner features a photo of children running in a schoolyard with a blue text box that reads: 'Everyone valued', 'Everyone challenged', 'Everyone achieving'.

The screenshot shows the Twitter profile for Essex Primary School. The header includes the school's name and '241 Tweets'. The profile picture is a mosaic of a globe with the school's logo overlaid. The bio reads: 'Essex Primary School @EssexPrimary EPS is proud to educate the children of Manor Park, East London. Please follow us to learn more about our school.' The location is listed as 'Manor Park, London', the website as 'essex.newham.sch.uk', and it was joined in 'March 2017'. A 'Follow' button is visible.

You can also follow us on Twitter (X)